



Reach Ahead Request

Under certain conditions, elementary students may "reach ahead" to take secondary school courses. The principal of a student's elementary school and the principal of a secondary school may decide, with parental consent, that it is appropriate for the student to enroll in one or more secondary courses. In such a case, the principal of the secondary school assumes responsibility for evaluating the student's achievement and for granting and recording credits.

The Following documents are required:

- Birth Certificate or any age-related document (i.e. passport, driver's license)
- Letter of recommendation
- Ontario Student Transcript or Credit Summary Report
- Copy of Individual Education Plan I.E.P. (if available)

Please send supporting documentation with this form; via email to admin@ontariovirtualschool.ca ; via mail to **4773 Yonge Street Unit 4M, Toronto, ON M2N 0G2**; via fax **416 840 4911**

Please note: this request will not be reviewed until all documents are received.

First Name: _____ Last Name: _____

Birth Date: Yr. _____ Mo. _____ Day _____ Contact Number: _____

Email Address: _____ Current School Grade: _____

Course of Interest: _____

Name and address of school you will attend in grade 9: _____

High School Principal Name: _____

Email: _____

Parent or Guardian Consent: Please explain why you feel your child would be successful in completing the above requested course.

I give the above-named student permission to participate in the Ontario Virtual School reach ahead program. I understand that it is my responsibility to check with the principal of the high school which the student will attend in grade 9, to ensure he/she is eligible to take a reach ahead credit.

Legal parent or Guardian Signature:

Please note that if your request is granted – additional educational support might be required to assist you in the completion of this course. The extra assistance required will be at your own expense. Should you find the course too difficult after beginning it, you may request to transfer to another course; however, no refund shall be granted and an administration fee will apply as per our credit policy available on our website www.ontariovirtualschool.ca